

## UNHCR SPAIN VACANCY ANNOUNCEMENT

Date of advertisement: 12/01/2018

Application deadline: 21/01/2018

*This is a UNOPS Local Individual Contractor Agreement (LICA) position.*

Title: **Senior Protection Assistant (Community based)**

Type of contract: **UNOPS Local Individual Contractor Agreement – Level 5**

Location: **Melilla (Spain)**

Duration: **02/04/2018 - 31/12/2018**

### **General background**

The Spanish enclave of Melilla, the only external land border between the EU and Africa (together with the other enclave of Ceuta), is since 2014 one of the main entry points for asylum seekers to Spain, namely for Syrian and Palestinian refugees. The significant protection profile of the arrivals since end of 2013/first half of 2014, including an important number of Syrian families, serious challenges for all persons in need of international protection to access to the territory and seek asylum, led UNHCR Spain to establish in July 2014 a permanent presence in both enclaves for protection monitoring at the border and the identification of protection needs focused on specific needs of UASC, women at risk, survivors of SGBV, etc. as well as capacity building of all local asylum and other relevant actors.

### **Purpose and scope of assignment**

UNHCR presence in Melilla indispensably needs to be continued to actively monitor the borders and support the asylum procedure at the border post, continue to enhance capacity of local actors as well as to identify protection needs among arrivals, mainly of Syrian origin, with increasing vulnerabilities.

This post will focus on active monitoring of the reception system and identification of persons with specific needs/vulnerabilities and to channel them to adequate response mechanisms. In a context of higher arrival trends and as vulnerabilities increase it is now key to strengthen protection monitoring and advocacy based on evidence for an improved protection response in the enclaves that includes contingency planning and achieves a more flexible protection and reception system that adapts to the needs of arrivals.

The Senior Protection Assistant (Community based) will be based in Melilla to assess and analyse the situation with regard to access to the territory and access to asylum as well as in terms of data gathering of profiles of persons of concern, reception conditions and information provided to persons of concern applying a strong AGD focus and community based analyses. Work will be carried out in connection with local civil society organizations with the aim to strengthen partnerships and their role in protection activities in the city.

UNHCR aims at supporting a solid and protection sensitive system combined with the proposed establishment of an early identification and referral mechanism for persons arriving irregularly to the enclaves and elsewhere in Spain.

### **Tasks and responsibilities:**

The Senior Protection Assistant (Community based) will contribute to assess the protection situation in Melilla and in particular will get detailed accounts of the profiles of third country nationals/persons of concern entering into the EU through the enclave.

In coordination with the Field Coordinator in Madrid and the overall direction of the Head of the Protection Unit and in coordination with other UNHCR staff, local governmental actors, NGO and other stakeholders, and working directly with people of concern the Senior Protection Assistant will carry out the following activities:

- Identify potential asylum seekers and individuals with specific needs.
- Interview and assess with an AGD perspective profiles of persons arriving to the border posts, living in the reception centre (CETI) or in other places in the city including UAM centres and private houses as identified.
- Carry out regular AGDM analysis of the social dynamic and interaction in the CETI and among its various actors with regard to its protection impact and facilitate interlocution as needed.
- Organize information and counselling sessions (individual and in groups) envisaged for people of concern arriving to Melilla, including on UNHCR policy on Sexual Exploitation and Abuse and its prevention.
- Carry out regular participatory assessments and promote ongoing consultations with persons of concern.
- Represent UNHCR in liaising with relevant stakeholders including governmental institutions, reception management and local NGO in Melilla including child protection authorities and give a detailed account of their responsibilities, capacities and training needs.
- Capacity building of local actors involved in identification and reception of asylum seekers at the reception centre (CETI).
- Foster a culture of respect for diversity as regard culture, traditions, religion, age, gender, etc. adequate attention and response.
- Ensure that overall cultural mediation activities are carried out in close co-ordination with competent authorities, taking into account the multicultural environment and the fact that potential asylum seekers may have been victims of trauma/torture or might otherwise have specific needs.
- Relevant data gathering on protection needs/gaps, trends, routes and profiles of new arrivals to better plan and prepare response.
- Monitoring of standards of reception conditions in the enclaves, and impact of increased arrivals on the already insufficient reception system in the mainland, particularly upon enforcement of Reception Conditions Directive from 20 July 2015 and with view of forthcoming recast.
- Provision of information and referral of people with special needs to specific channels including on UNHCR policy on Sexual Exploitation and Abuse and its prevention.
- Advocacy, particularly for establishment of adequate procedures for persons with specific needs and thus swift transfers to the mainland as well as SGBV prevention and response mechanisms in the reception centres and in the detention centres for migrants.
- Assist to produce relevant information materials on identified protection issues convened with Country Office in Madrid addressed to persons of concern, local population and authorities.
- Other administrative and logistics tasks as needed to carry out all the assigned tasks by the team in the enclaves.
- Undertake other protection tasks as required

Travel plan:

- Travel to the Country Office in Madrid for update on developments and/or to other cities with UNHCR presence for specific missions as required.

**Qualifications and experience**

**Education**

- Completion of Secondary education; Training in International Development, Cultural Studies, Human Rights, International Social Work, Social Science, Political Science, Anthropology, International Law or other clearly related disciplines (required).
- Knowledge of international human rights law and refugee law, including EU asylum law and institutions, Spanish asylum and migration legal framework, trafficking in human beings legal framework and protection mechanisms and child protection mechanisms including BID procedures (desirable).
- Computer skills (MS Office, including Excel, Word, PowerPoint, Access) (required).
- Excellent knowledge of Spanish and fluency in English (required).

**Work experience**

- Job Experience: Minimum of 4 years previous relevant job experience, including experience in working with persons of concern to UNHCR (required).
- Solid knowledge and experience with gender, age and diversity mainstreaming (required).
- Good Knowledge of international human rights law and refugee law, including EU asylum law and institutions, Spanish asylum and migration legal framework, trafficking in human beings legal framework and protection mechanisms and child protection mechanisms including BID procedures (required).
- Experience in capacity building to external partners (desirable).
- Experience in border monitoring projects (desirable).

**Key competencies**

- Excellent skills to manage relations with external partners (required).
- Strong interpersonal and cross cultural skills and flexibility (required).
- Capability for change and to adapt to different situations (required).
- Good drafting skills both in Spanish and in English (required).

**How to apply - PLEASE READ CAREFULLY:**

Please submit your **signed Personal History Form (PHF, [PHF Supplementary Sheet](#))** in English by e-mail with the vacancy title “Senior Protection Assistant (Community based)” in the subject line to [spamavac@unhcr.org](mailto:spamavac@unhcr.org) no later than 21/01/2018.

Please be aware that this will be a local contract for which **having a valid working permit in Spain is required.**

Only complete applications submitted by e-mail with a signed PHF form will be considered.

E-mails without vacancy title “Senior Protection Assistant (Community based)” in the subject line will not be considered.

No late applications will be considered.

**Only applications from candidates who are short-listed will be acknowledged.**